## RAJAT KUMAR JALAN

**Company Secretary in Practice** 

5A, Murlidhar Sen Lane, Kolkata – 700 073 Tel-Phone. No. 91-33-22197611

## Secretarial Compliance Report of

India Carbon Limited, Noonmati, Guwahati, Assam-781020 for the year ended 31st March, 2021

- I, Shri Rajat Kumar Jalan, Company Secretary in Practice, have examined:
- (a) all the documents and records made available to us and explanation provided by Assam Carbon Products Limited ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity which is http://www.assamcarbon.in/
- (d) all other document/ filing, as may be relevant, which has been relied upon to make this certification, for the year ended 31<sup>st</sup> March, 2021 ("Review Period"), in respect of compliance with the provisions of:
- (e) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
- (f) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018;
- (e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014;
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
- (g) Securities and Exchange Board of India(Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013;
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (i) All other regulations as may be applicable and circulars/ guidelines issued thereunder;

And based on the above examination, I hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:-

UDIN NO -- A014895 C000259282

RAJAT KUMAR JALAN Company Secretary A.C.S. 14895 C.P. No. 5705

## RAJAT KUMAR JALAN

THE RESERVE OF THE PROPERTY OF THE PARTY OF

Company Secretary in Practice

5A. Murlidhar Sen Lane, Kolkata - 700 073 Tel-Phone. No. 91-33-22197611

Sr. No.	Compliance Requirement	Devi	Observations/		
<i>311</i> 1101	(Regulations / Circulars/	N 01-3-07	Remarks Practicing Secretary	of the Company	

(b) The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder in so far as it appears from my examination of those records.

(c) The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

Sr. Action No. by	Action by			ors ta	taken e.g. fines,	Observations/re marks of the Practicing	
				debarment, etc.	Company Secretary, any)	(if	

(d) The listed entity has taken the following actions to comply with the observations made in previous reports:

Sr. Observations of No. the Practicing Company Secretary in the previous reports	made in the secretarial	the listed entity, If any	Comments of the Practicing Company Secretary on the actions taken by the listed entity
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Place: Kolkata

Signature: Halow

Date: 07/05/2021

Name of Company Secretary in practice: Rajat Kumar Jalan

ACS No.: 14895 C. P. No.: 5705

No -- A014895 C000259182

